

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	John White	Telephone number: 0113 3787558	
Subject²:	Leeds Public Transport Investment Programme (LPTIP); Stourton Park & Ride - Authority To implement experimental Traffic Regulation Order (TRO) to residential areas within close proximity to the Stourton Park & Ride		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>Stourton Park & Ride forms part of the Leeds Public Transport Investment Programme (LPTIP) which was approved at the Executive Board June 2018. The Chief Officer, Highways and Transportation:</p> <ul style="list-style-type: none"> • Gave authority to request the City Solicitor to advertise the Experimental Traffic Regulation Order (Movement Order or Waiting Restriction Order) as required to address/ resolve the problems identified for the scheme as detailed in drawing reference 299513/LCC/HWT/XX/DR/C/MISC_27 included in Appendix A, (detailing restrictions in Phase 1 and Phase 2) and to include a provision within any Order to enable the Chief Officer (Highways and Transportation) to modify or suspend the operation of the Order or any of its provisions during the period of the experiment if it appears to him to be essential to do so; and • At the end of the 18-month period and if no valid objections are received, to incorporate any modifications considered necessary as a consequence of monitoring the experiment to make, seal and implement the Orders as advertised. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

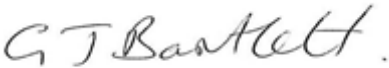
	<ul style="list-style-type: none"> • Approved the design and implementation of phase one proposals as shown in drawing reference 299513/LCC/HWT/XX/DR/C/MISC_27 included in Appendix A • Acknowledged the phase two options identified in Appendix A and approved implementation of any modifications considered necessary as a consequence of monitoring the experimental order.
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <ul style="list-style-type: none"> • The proposed experimental TRO is to address concerns raised by local residents, and Elected Members representing the Middleton, Hunslet and Riverside Wards at the Stourton Park and Ride Reference Group meetings, specifically concerns that indiscriminate parking in the residential area by users of the park & ride will stop residents from being able to park near their homes. Residents have also raised road safety concerns and have requested a 20mph speed restriction within the Parnaby estate to address the potential for speeding within the estate. • As the proposed Stourton Park & Ride is not yet operational there is no evidence of parking problems. An experimental TRO provides the Chief Officer (Highways and Transportation) with a mechanism to react to whatever parking problems materialise in the local area. The proposed Experimental TRO provides a mechanism to address any issue arising with respect to availability of parking to local residents as set out in drawing reference 299513/LCC/HWT/XX/DR/C/MISC_27 included in Appendix A under Phase 2.
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <ul style="list-style-type: none"> • A permanent TRO has been considered, prior to the park and ride opening, but the existing situation does not meet the criteria required for a residents parking scheme, however this can be addressed by an experimental order. • A Do Nothing scenario has been considered but this did not meet the approval of local residents and Ward Members.
<p>Affected wards:</p>	<p>Middleton Park, Hunslet and Riverside</p>

Details of consultation undertaken⁴:	Executive Member Cllr Helen Hayden - Executive Member for Infrastructure and Climate 02/09/2021
	Ward Councillors <ul style="list-style-type: none"> • Various Councillors (esp. Middleton Park and Hunslet & Riverside) have been briefed regularly during the development of the Stourton Park & Ride and have attended Stourton Reference Group meetings.
	Others <ul style="list-style-type: none"> • Various internal stakeholders, including Bereavement Services due to the close proximity of Hunslet cemetery. • The TRO details has been shared with the Police who have not raised any concerns. • 8 No. Stourton Reference Group meetings since 21 May 2019, with the latest being in March 2021 and 2 newsletters to residents in this specific area. Note <ul style="list-style-type: none"> • Legal advertisement of TRO's - Experimental Orders involve an element of consultation on the proposals.
Implementation	Officer accountable, and proposed timescales for implementation <ul style="list-style-type: none"> • Officer accountable: John White • Advertise July 2021 • Implement September 2021
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett – Chief Officer, Highways & Transportation		
	Signature	Date: 24/08/21	
			

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.